

JOB APPLICATION
 CHESTER COUNTY BOARD OF EDUCATION
 P.O. BOX 327 - HENDERSON, TN 38340
 TELEPHONE: 731.989.5134

It is the policy of the Chester County Board of Education to provide for equal employment opportunities to all individuals regardless of race, color, religion, sex, national origin, age or disability.

Position applied for _____

Name _____
LAST FIRST MIDDLE or MAIDEN

Present Address _____
NUMBER STREET CITY STATE & ZIP TELEPHONE

Permanent Address _____
NUMBER STREET CITY STATE & ZIP TELEPHONE

Email Address _____

EDUCATION:

NAME & ADDRESS OF SCHOOL	DEGREE	MAJOR	MINOR	DATE OF GRADUATION
HIGH SCHOOL				
COLLEGE OR UNIVERSITY				
COLLEGE OR UNIVERSITY				
OTHER EDUCATION				

POSITION DESIRED: If Elementary, list grades: 1st Choice _____ 2nd _____ 3rd _____

If Secondary, list subjects: 1st Choice _____ 2nd _____ 3rd _____

Special Areas: Please specify _____

TENNESSEE CERTIFICATION: Name on Certificate _____

Practitioner, Apprentice, Professional	Number	Date Issued	Expiration Date
--	--------	-------------	-----------------

Subject(s) or grade(s) certified to teach _____

If you have a disability, please explain or demonstrate how with or without reasonable accommodations you would perform job related functions of this position. _____

TEACHING OR STUDENT TEACHING EXPERIENCE

NAME OF SCHOOL	CONTACT NAME & PHONE	GRADE OR SUBJECT	DATE OF EMPLOYMENT FROM TO	NO. OF YEARS

REFERENCES

NAME	EMAIL ADDRESS / PHONE NUMBER	POSITION

IF EMPLOYED:

- (1) You will be covered by the State of Tennessee Consolidation Retirement Systems.
- (2) You must present a copy of your birth certificate.
- (3) You will be assigned to a position without regard to race, creed, or national origin.

TENNESSEE STATE LAW REQUIRES APPLICANTS FOR A TEACHING POSITION, AS DEFINED IN CHAPTER 49-1401, TO EXECUTE THE FOLLOWING CERTIFICATIONS:

I hereby certify that I (**have have not**) been convicted of a misdemeanor or a felony in any state of the United States. I further certify that I (**have have not**) been dismissed from any previous employment for improper or unprofessional conduct, inefficient service, neglect of duty, incompetence or insubordination as the same are defined in Section 49-1401 of the Tennessee Code. If my most recent employer were another Tennessee Public School System, I hereby certify that my resignation was, or will be submitted at least 30 days prior to the beginning date of employment with the Chester County School System, or, if within 30 days, that the previous Board of Education has waived it's right to such notice, a copy of my letter of resignation or of the said board action is attached or will be provided. I understand that misrepresentation of any of these certifications may subject me to the penalties prescribed in Sections 49-1317 or 49-1318 of the Tennessee Code.

SIGNATURE OF APPLICANT

DATE

The accuracy of information submitted on this application will be verified by fingerprint and criminal history records check conducted by the Tennessee Bureau of Investigation pursuant to Tenn. Code Ann. section 49-5-413. You are not required to disclose a parking or moving traffic violation if the maximum sanction provided by law for such violation does' not include a period of confinement. You will be required to pay the costs incurred in conducting this background investigation. If you are offered and accept a position with the school system you will be reimbursed. **"Knowingly falsifying information required by Sec. 49-5-406 (a) (1) shall be sufficient grounds for termination of employment and shall also constitute a Class A misdemeanor which must be reported to the District Attorney General for prosecution."**

Bob Moore, Chairman
2435 Old Friendship Rd.
Finger, TN 38334

Norris Frank
320 Tignor Store Road
Luray, TN 38352

Ronald Johnson
P.O. Box 96
Henderson, TN 38340



Chester County Board of Education

P.O. Box 327 • 970 East Main • Henderson, TN 38340

Phone: 731-989-5134

Fax: 731-989-4755

Troy Kilzer, II Superintendent

Dwight Bingham, Vice Chairman
P.O. Box 251
Henderson, TN 38340

Shane Connor
632 Magnolia Lane
Henderson, TN 38340

Glenn Naylor
3420 Old Finger Rd.
Finger, TN 38334

BACKGROUND CHECKS

Pursuant to TCA 49-5-413 all applicants for teaching, administrative, and supervisor positions with the Chester County Board of Education will be required to undergo background checks by the TBI & FBI. This is effective for all positions for which an application is received.

Procedure

Professional Positions

1. Submit an application, resume, transcript, praxis results, and teacher licensure.
2. When a position becomes available, applications will be reviewed and interviews will be conducted.
3. If hired by the Chester County Board of Education the employee will be fingerprinted by our office staff.
4. Results for the background check usually take 4-8 weeks.
5. Any employment by the Board will be subject to the results of the background check. Results will be reviewed on a case-by-case basis and a determination will be made by the superintendent if the record is acceptable for recommending employment.
6. Upon request, the applicant will be given a copy of the results of the background check.

Bob Moore, Chairman
2435 Old Friendship Rd.
Finger, TN 38334

Norris Frank
320 Tignor Store Road
Luray, TN 38352

Ronald Johnson
P.O. Box 96
Henderson, TN 38340



Chester County Board of Education

P.O. Box 327 • 970 East Main • Henderson, TN 38340

Phone: 731-989-5134

Fax: 731-989-4755

Troy Kilzer, II Superintendent

Dwight Bingham, Vice Chairman
P.O. Box 251
Henderson, TN 38340

Shane Connor
632 Magnolia Lane
Henderson, TN 38340

Glenn Naylor
3420 Old Finger Rd.
Finger, TN 38334

Information Needed for Fingerprint Card

Name: _____

Last

First

Middle

Address: _____

Social Security Number

Date of Birth

Place of Birth (State)

Height

Weight

Gender

Race

Eye Color

Hair Color